

NOTICE OF KEY DECISIONS

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 from 11 July 2017



Notice is hereby given of:

- Key decisions that will be taken by Cabinet, individual Portfolio Holders or Officers
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A Key Decision is a decision, which is likely:

- (1) (a) to result in the authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or

(b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards
- (2) In determining the meaning of 'significant' for the purposes of the above, the Council must have regard to any guidance for the time being issued by the Secretary of State in accordance with section 9Q of the 2000 Act (guidance).

A notice / agenda, together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restriction on their disclosure, copies may be requested from Democratic Services, South Cambridgeshire District Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA. Agenda and documents may be accessed electronically at www.scambs.gov.uk

Formal notice is hereby given under the above Regulations that, where indicated (in column 4), part of the meetings listed in this notice may be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

*If you have any queries relating to this Notice, please contact
Victoria Wallace on 01954 713026 or by e-mailing Victoria.Wallace@scambs.gov.uk*

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)
(Reason for a report to be considered in private)**

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes:
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

The Decision Makers referred to in this document are as follows:

Cabinet

Councillor Peter Topping
Councillor Francis Burkitt
Councillor Simon Edwards
Councillor Sue Ellington
Councillor Lynda Harford
Councillor Mark Howell
Councillor Robert Turner
Councillor Tim Wotherspoon
Councillor Nick Wright

Leader of the Council
Greater Cambridge Partnership
Finance and Staffing
Health and Wellbeing
Housing
Environmental Services
Planning
Strategic Planning and Infrastructure
Deputy Leader and Business and Customer Services

Key and non-key decisions expected to be made from 11 July 2017

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Planning Shared Service Business Case Key	Cabinet	13 July 2017		Planning Portfolio Holder Stephen Kelly, Joint Director for Planning and Economic Development	Report (publication expected 05 July 2017)
Shared Services Annual Report Non-Key	Cabinet	13 July 2017		Corporate and Customer Services Portfolio Holder Mike Hill, Health and Environmental Services Director	Report (publication expected 05 July 2017)
Cambridge Ice Arena: Loan to Cambridge Leisure and Ice Centre (CLIC) Non-Key	Cabinet	13 July 2017		Finance and Staffing Portfolio Holder Caroline Ryba, Head of Finance, Tom Lewis, Monitoring Officer	Report (publication expected 05 July 2017)
Quarterly Position Statement on Finance, Performance and Risk	Cabinet	13 July 2017		Finance and Staffing Portfolio Holder	Report (publication expected 05 July 2017)

Key and non-key decisions expected to be made from 11 July 2017

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Non-Key	Cabinet Cabinet	14 September 2017 16 November 2017		Suzy Brandes, Principal Accountant (General Fund & Projects), Richard May, Policy and Performance Manager	Report (publication expected 06 September 2017) Report (publication expected 08 November 2017)
Modifications to Local Plan Monitoring Indicators Key	Planning Portfolio Holder	26 July 2017		Planning Portfolio Holder Jennifer Nuttycombe, Senior Planning Policy Officer	Report (publication expected 18 July 2017)
Local Green Space - Local Plan Response Key	Planning Portfolio Holder	26 July 2017		Planning Portfolio Holder Alison Talkington, Senior Planning Policy Officer, Jonathan Dixon, Principal Planning Policy Officer (Transport)	Report (publication expected 18 July 2017)
Uttlesford Local Plan - response to consultation	Planning Portfolio Holder	26 July 2017		Planning Portfolio Holder Caroline Hunt, Planning	Report (publication expected 18 July 2017)

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Non-Key				Policy Manager	
Heritage Sites Update Non-Key	Planning Portfolio Holder	26 July 2017		Planning Portfolio Holder Jane Green, Head of New Communities	Report (publication expected 18 July 2017)
Community Infrastructure Levy (CIL) Update Non-Key	Planning Portfolio Holder	26 July 2017		Planning Portfolio Holder James Fisher, S106 Officer	Report (publication expected 18 July 2017)
Great Abington former LSA Estate Neighbourhood Plan Key	Planning Portfolio Holder	26 July 2017		Planning Portfolio Holder Jennifer Nuttycombe, Senior Planning Policy Officer	Report (publication expected 18 July 2017)
Write Offs Key	Finance and Staffing Portfolio Holder Finance and Staffing Portfolio Holder	22 August 2017 21 November 2017		Finance and Staffing Portfolio Holder Katie Brown, Revenues Manager	Report (publication expected 15 August 2017) Report (publication expected 13 November 2017)

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National Non Domestic Rates Local Discretionary Relief Non-Key	Finance and Staffing Portfolio Holder	22 August 2017		Katie Brown, Revenues Manager	Report (publication expected 15 August 2017)
Uttlesford Local Plan Consultation Non-Key	Planning Portfolio Holder	25 August 2017		Planning Portfolio Holder Caroline Hunt, Planning Policy Manager, David Roberts, Principal Planning Policy Officer	Report (publication expected 17 August 2017)
Central Bedfordshire Local Plan Consultation Non-Key	Planning Portfolio Holder	25 August 2017		Planning Portfolio Holder Caroline Hunt, Planning Policy Manager, David Roberts, Principal Planning Policy Officer	Report (publication expected 17 August 2017)
Huntingdonshire Local Plan Consultation Non-Key	Planning Portfolio Holder	25 August 2017		Planning Portfolio Holder Caroline Hunt, Planning Policy Manager, David	Report (publication expected 17 August 2017)

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				Roberts, Principal Planning Policy Officer	
Corporate Fraud Non-Key	Cabinet	14 September 2017		Corporate and Customer Services Portfolio Holder Myles Bebbington, Head of Service - Environmental Services & Licensing, Kathryn Hawkes, Partnerships Officer	Report (publication expected 06 September 2017)
Waterbeach New Town SPD Non-Key	Planning Portfolio Holder	October 2017		Planning Portfolio Holder Katie Parry, Senior Planning Officer	Report (publication in October 2017)
Treasury Management Annual Report Non-Key	Finance and Staffing Portfolio Holder's Meeting	17 October 2017		Finance and Staffing Portfolio Holder Caroline Ryba, Head of Finance	Report (publication expected 09 October 2017)
Revenues and Benefits Performance Report	Finance and Staffing Portfolio Holder	17 October 2017		Finance and Staffing Portfolio Holder	Report (publication expected 09 October)

Key and non-key decisions expected to be made from 11 July 2017

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(Q1) Non-Key				Katie Brown, Revenues Manager	2017)
Rural Settlements List 2017-18 Non-Key	Finance and Staffing Portfolio Holder	17 October 2017		Finance and Staffing Portfolio Holder Katie Brown, Revenues Manager	Report (publication expected 09 October 2017)
Foxton Conservation Area proposed extension and management plan for consultation Non-Key	Planning Portfolio Holder	07 November 2017		Planning Portfolio Holder Rachel Cleminson, Conservation and Consultancy Officer (Urban Design)	Report (publication expected 30 October 2017)
Review of the Medium Term Financial Strategy Non-Key	Cabinet	16 November 2017		Finance and Staffing Portfolio Holder Caroline Ryba, Head of Finance	Report (publication expected 08 November 2017)
Corporate Plan Priorities Non-Key	Cabinet	16 November 2017		Business and Corporate Services Portfolio Holder	Report (publication expected 08 November 2017)

Key and non-key decisions expected to be made from 11 July 2017

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
	Cabinet	08 February 2018		Richard May, Policy and Performance Manager	Report (publication expected 31 January 2018)